

International Dublin College

1001 North Central Avenue, Suite 660

Phoenix, AZ 85004

Main number: (602) 648-5750

<https://dublin.college>

Student Application and Enrollment Agreement

This Enrollment Agreement constitutes a legally binding contract between the Applicant and International Dublin College (IDC) once signed by both parties.

(Conditionally approved by the Arizona State Board for Private Postsecondary Education.)

SECTION 1: APPLICANT INFORMATION

Full Name:

Last: _____ First: _____ Middle: _____

Address:

Street: _____ City: _____ State: _____ ZIP Code: _____

Phone Number: (____) ____ - ____ **Email:** _____

Social Security Number (Optional): _____ **Date of Birth:** ____/____/____

Citizenship:

- ☐ U.S. Citizen
- ☐ Permanent Resident
- ☐ International Student - Country: _____

Emergency Contact:

Name: _____ Relationship: _____

Phone Number: (____) ____ - ____

SECTION 2: EDUCATIONAL BACKGROUND

Highest Level Completed:

- ☐ High School Diploma/GED
- ☐ Some College
- ☐ Associate Degree
- ☐ Bachelor's Degree or Higher

Request Transfer Credits: ☐ Yes ☐ No *(Official transcripts required if selected "Yes")*

SECTION 3: PROGRAM SELECTION & COSTS

Please select your desired program. Current costs and fees are indicated below as per the IDC Catalog (effective June 06, 2025):

Program	Credits	Duration	Tuition	Books (est.)	Fees	Total Cost
<input type="checkbox"/> Bachelor of Arts in Business Administration	120 Credits	~3 years (Online)	\$4,800 (\$40 per credit)	\$4,000	Application: \$50, Graduation: \$50	\$8,900
<input type="checkbox"/> Master of Business Administration (MBA) International Management	36 Credits	~18 months (Online)	\$1,980 (\$55 per credit)	\$900	Application: \$50, Graduation: \$50	\$2,980
<input type="checkbox"/> PhD in Business Administration: Global Management and Strategy	60 Credits	~3–5 years (Online)	\$3,900 (\$65 per credit)	\$1,500	Application: \$50, Graduation: \$50	\$5,500

Additional fees (if applicable): Transcript (\$5 each), Audit (\$50 per course), Shipping (varies).

SECTION 4: PAYMENT INFORMATION

- **Accepted Payment Methods:** Credit/Debit Card, Check, Money Order, Wire Transfer
- **Payment Schedule:** Payments are due prior to each six-week academic term.

SECTION 5: PROGRAM DELIVERY & DATES

- **Delivery Method:** Fully Online via IDC's DigiCampus LMS
- **Program Start Date:** ____/____/____
- **Estimated Graduation Date:** ____/____/____

SECTION 6: CANCELLATION & REFUND POLICY

Cancellation Refund Policy for All Programs

Three-Day Cancellation:

An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of **all monies paid, including the application fee**. The College shall issue a 100% refund within 30 days of receiving the cancellation notice.

Other Cancellations:

If a cancellation is requested more than three (3) days after signing an enrollment agreement and prior

to the program start date, the student is entitled to a refund of all monies paid. The College shall issue the refund within 30 days.

Program Withdrawal & Refund Schedule:

Refunds for Course Withdrawals: Tuition refunds for withdrawals after the program start date are calculated based on the percentage of the course completed, as shown below:

Percentage of Course Completed	Tuition Refund Amount
10% or less	90%
>10% and ≤20%	80%
>20% and ≤30%	70%
>30% and ≤40%	60%
>40% and ≤50%	50%
Over 50%	No refund

The College will not grant a refund if more than 50% of the course is completed at the time of withdrawal.

SECTION 7: DISCLAIMERS & ACKNOWLEDGMENTS

Graduation Requirements for All Programs. Applicants must read and initial each of the following requirements:

_____ Complete the required credit hours for the program in which they were enrolled;

_____ Repeat and successfully complete any failed courses, with the understanding that the maximum time frame shall not exceed 1.5 times the normal duration to complete the program;

_____ Meet all financial obligations to the College; and

_____ Meet or exceed the minimum standards of Satisfactory Academic Progress (SAP).

Applicants must read and initial each of the following acknowledgments:

_____ I understand that the College has not made and will not make any guarantees of employment or salary upon my graduation.

_____ This Enrollment Agreement contains the entire agreement between International Dublin College and the Applicant. I understand I am responsible for payments due prior to class starting per policy and any installment contract scheduled payments until paid in full.

_____ I also acknowledge that I have received a receipt of payment as well as been given a copy of this completed Enrollment Agreement as executed for my records.

_____ I further acknowledge that a copy of the International Dublin College Student Catalog (dated 06/05/2025) has been provided and reviewed prior to signing this Enrollment Agreement.

_____ I further acknowledge that International Dublin College does not guarantee credit transfer in to or out of the College. Transferability is always at the discretion of the receiving college. It is my responsibility to confirm whether or not credits will be accepted by another institution. I also acknowledge that I have not relied on any oral or written statement regarding the transferability of credit when making the decision to enroll at International Dublin College.

_____ I further acknowledge that International Dublin College (IDC) is unaccredited and not eligible for Federal Student Aid (FSA) programs. I confirm that I have not relied upon any oral or written statement that International Dublin College or any of its programs maintains a grant of accreditation other than

those set forth in this Enrollment Agreement when making the decision to enroll at International Dublin College.

_____ I further acknowledge I have not relied on any oral or written statement that is not contained in this Enrollment Agreement regarding any third-party rankings of International Dublin College or any of its programs in making the decision to enroll at International Dublin College.

_____ I further acknowledge that I was provided sufficient time to make a thoughtful decision regarding enrollment at International Dublin College, including the opportunity to consult with family members or other trusted advisors prior to making an enrollment decision. I also acknowledge that I was not subjected to any undue pressure to make an immediate enrollment decision, nor was I subject to any intimidating, threatening, or abusive conduct by any representative of International Dublin College during the recruitment process.

Holder In Due Course Statement (FTC Rule Effective May 14, 1976):

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor.

SECTION 8: SIGNATURES

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THIS ENROLLMENT AGREEMENT. I UNDERSTAND THAT THIS IS A LEGAL AND BINDING AGREEMENT BETWEEN THE COLLEGE AND MYSELF. ADDITIONALLY, I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT. FURTHERMORE, I HAVE READ AND UNDERSTOOD THE CURRENT CATALOG AND AGREE TO THE POLICIES PUBLISHED THEREIN.

Printed Name of Applicant

Signature of Applicant:

Date

Printed Name of Parent or Guardian (if under the age of 18)

Signature of Parent or Guardian (if under the age of 18)

Date

IDC Official Signature: _____ Date: _____

IDC Official Printed Name: _____
